

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 5th March 2020 at 7:30pm at the Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	<p>Public Open Session 0 Members of the public present.</p>	
<p>629</p>	<p>Attendance & Apologies Cllr Colin Taylor (Chairman of the Parish Council) Cllr James Reed (Chairman of the F&GP Committee) Cllr Simon Meaden Cllr Maureen New Cllr Gino Salvia Cllr Andy Turner Cllr S McLean Also in Attendance Ciona Nicholson (Clerk) Apologies None.</p>	
<p>630</p>	<p>Declarations of Interest & Grants for Dispensation</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall Cllr James Reed – Community Land Trust Cllr Andy Turner – Community Land Trust Cllr Maureen New – Village Hall Trees Cllr Simon Meaden – The Penny Tap</p>	
<p>631</p>	<p>Matters arising from the last F&GP Parish Council Meeting held 6th February 2020.</p> <p>Cllr Turner has linked up with the Practise Manager at Sixpenny Handley Surgery regarding Emergency Planning and Coronavirus contingency.</p>	
<p>632</p>	<p>Play Area Matters and weekly Inspection Reports.</p> <ul style="list-style-type: none"> • The February monthly inspection reports were considered no further issues in addition to those identified on the Annual Inspection report. 	
<p>633</p>	<p>Village Hall Matters</p> <p>Cllr Meaden confirmed the cutting of hedges has been completed by local contractor and a general tidy-up of the edges and remarking of the white lines in the VH car park will be undertaken when the weather improves. Hedge line/tree line between the Village Hall and Laurelbank has been tidied although still requires further work.</p> <p>Members discussed the necessity to draft a new lease agreement between the PC and the Village Hall. The VH Committee are currently considering their constitution and the feasibility of joining the Community Charity Integrated Organisation before lease work can commence.</p>	

	<p>VH Committee maintenance update: Rose Engineer have assessed the rain water saturation problem between the roof and guttering and are due to report back to the VH Committee. Quotes are also expected for repairs to the wear and tear of the damaged brickwork.</p> <p>Clerk to contact VH Chairman with regard to the soakaways.</p>	<p>Clerk</p>
<p>634</p>	<p>To consider Sports Facilities Matters.</p> <p>A letter received from Sixpenny Handley Tennis Club 04/03/20 regarding a number of issues for the Parish Council to address :</p> <ul style="list-style-type: none"> • Confirmation of tennis court ownership and clarity over lease/rental & rates? • Public liability – potential insurance issues regarding the sub- letting to other community groups (Basketball/Youth Group)? • Possibility of leasing separately to the First School and Basketball/Youth Group and to reduce Tennis Clubs rates? • Feasibility of introducing an umbrella club similar to the Sports Association with members from each group represented. • Financial implications of increased wear & tear to courts / support with resurfacing & relining. <p>Members expressed their appreciation of the Tennis Club committee for their positive inclusive approach to community groups using their facility and are keen to work together to enable as much use of the facilities as possible.</p> <p>Clerk to respond to the Tennis Club to confirm; that the Parish Council own the tennis courts and ‘seasonally hire out’ the facility to the Sixpenny Handley Tennis Club. The annual hire charge is currently £500.00. Members are keen for the club to continue to at this rate in line with all of the other sports groups as it allows the Sports Pavilion & Recreation facilities to remain viable. It would be reasonable to ‘charge’ the various community groups for the use of the courts which will help towards additional wear and tear maintenance costs. The Parish Council would be supportive of Groups that needed financial support to achieve this.</p> <p>Clerk to contact Came & Company regarding Insurance liability.</p>	<p>Clerk</p> <p>Clerk</p>
<p>635</p>	<p>Grass Cutting Contracts 2020/21.</p> <p>Members considered tenders submitted from three Grass Cutting Contractors. Members unanimously accepted local contractor Mr Will Stokes for 2020/21. Clerk to notify all parties.</p>	<p>Clerk</p>
<p>636</p>	<p>Review Hire Charges 2020/21</p> <p>Members reviewed the hire charges of the Parish Council’s Sports & Recreational facilities and Parish Office. Members unanimously agreed to introduce a ‘1 hour’ hire charge of £10.00 for the Sports Pavilion. No further increase to current Hire Charges.</p> <p>Clerk to confirm Community Groups that have the hire charges waived at the next meeting.</p>	<p>Clerk</p>

<p>637</p>	<p>Review Asset Register</p> <p>Members reviewed and updated the Asset Register 2020/21.</p>	
<p>638</p>	<p>Review Financial Risk Assessment 2020.</p> <p>Members reviewed the Annual Financial Risk Assessment. To be approved at the FPC.</p>	
<p>639</p>	<p>Review Risk Management Policy 2020.</p> <p>Members reviewed the Annual Risk Management Policy. To be approved at the FPC.</p>	
<p>640</p>	<p>Approve Risk Assessment for Community Litter Pick.</p> <p>Members reviewed and approved the Risk Assessment for the Community Litter Pick scheduled for 14/3/2020. Clerk to request 1st Woodcutt Scout Group to complete beforehand.</p>	<p>Clerk</p>
<p>641</p>	<p>Confirm Annual Parish assembly arrangements – Parish Plan</p> <p>Annual Parish assembly to be held on April 29th 7.00pm at the Sixpenny Handley Village Hall.</p> <p>Members considered presenting the updated Parish Plan Questionnaire at the Assembly. Preparation work to be completed in order to meet the April Downsman deadline.</p>	<p>CT/GS/</p>
<p>642</p>	<p>Dorset Local Plan Update</p> <p>Members discussed the results of the Local Plan’s proposed settlement classification and settlement hierarchy assessment. Members agreed with the scenario groupings but disagreed with the classification as Sixpenny Handley qualifies by being 30 minutes by (public transport) away from a Town. Clerk to notify recommendations to Dorset Planning Department.</p>	<p>Clerk</p>
<p>643</p>	<p>To consider any actions from correspondence received.</p> <p>Members are invited to the NALC Spring Conference 2020, 17 March.</p> <p>Entries are open to the Dorset Best Village Competition 2020.</p> <p>Members are invited to the second round of Workshops with Dorset Council on working relationships with Town & Parish Councils. (Horton & Chalbury Hall, 7pm on Tuesday 31st March 2020).</p> <p>Cllr Turner submitted request to TEEC website solutions for a new domain ‘6dhppc.gov.uk’.</p> <p>Dorset Council invited Consultation on Housing Policy.</p>	<p>Clerk/All</p>

641	Financial Matters & Expenditure The RFO provided members with a report on finances to 6 th February 2020. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny; Copy of Bank Statements for signing. Members resolved unanimously to support East Dorset Citizens Advice Bureau (under expenditure S137) by donating £250.00 towards this valuable service. Members approved unanimously the RFO Receipts & Payments Report.	

Meeting Closed 9.01pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... 26th March 2020

